



Medina County District Library Volunteer Application

Thank you for your interest in volunteering for Medina County District Library. It is our expectation that our volunteer applicants are willing to make a regular commitment to a schedule (depending on the particular volunteer position). Most adult volunteers must be willing to volunteer for a minimum of 6 months.

At what location(s) would you like to volunteer?

If you would be willing to volunteer at more than one location, please number in order of your preference.

- Brunswick
 Buckeye
 Highland
 Lodi
 Medina
 Seville
 Outreach

Please Print

Name _____ Date _____

Address _____ City _____ Zip _____

E-mail _____ Phone _____ Birthday _____

In case of an emergency, contact _____

Relationship _____ Phone _____

Are you volunteering to fulfill requirements for community service? _____

If so, for what organization? _____

If court ordered please provide contact name and phone number _____

Why would you like to volunteer at the library? _____

List any other educational or volunteer experience you would like us to know about _____

Availability: Typically most of our adult volunteers work 2 hours shifts and minors work 1 hour a week. Please check times you are typically available.

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Morning							
Afternoon							
Evening							

Circle the months that you are able to volunteer:

January February March April May June July August September October November December

Employment Status:

- Student
 Part-Time
 Full-Time
 Retired
 Other

References: (Adults Only) (non-relatives at least 18 years of age)

Name _____ Phone _____

Name _____ Phone _____

Skills & Abilities:

Previous Library Experience: Check any that apply

- Frequent library user
- Shelving Books
- Checking in books
- Other

Interests (Adults Only*): When possible we do try to match volunteer’s interests to the current volunteer openings.

- Art Care & Maintenance
- Crafts
- Landscaping/Plant Care
- Book Sales
- Database entry
- Special Events
- Cleaning & Straightening
- Genealogy
- Shelving of Materials
- Clerical Work
- Home Delivery(Book Mates)
- Whatever is needed

*Most student volunteers begin by cleaning books before moving on to other tasks

I verify that the statements made in this volunteer application are true and any misrepresentations or omissions may be cause for termination.

I understand that if I am unable to fulfill a scheduled time for any reason, I am to notify my volunteer liaison as soon as possible. Failure to comply may be reason for termination.

I understand that I will not be paid for my volunteer service, and that I am not guaranteed any special consideration for any future employment opportunities at MCDL.

I understand that MCDL respects our member’s right to privacy and confidentiality and I will be loyal to the mission, values, goals and policies of MCDL.

I understand that all adult volunteer assignments require a criminal background check. Background checks not required for minors.

Have you been convicted of a felony or misdemeanor (other than traffic violations)? Yes No

If yes, explain _____

Note: A conviction will not necessarily be a bar to volunteering. Factors such as date, nature and number of offenses, age at the time of offense and rehabilitation will be considered.

The library reserves the right to screen all volunteers for aptitudes, schedule availability and preferences before being placed in available opportunities. Volunteers are placed on best fit and not all prospective volunteers can be accepted.

By completing this form, you are certifying that you are willing to make a regular commitment to a schedule. All student volunteers must be at least 12 years old or entering grade 6.

Volunteer Applicant’s Signature _____ Date _____

Signature of Parent/Guardian (if under 18 years old) _____ Date _____

I am available for volunteer service starting _____

Please return this application to any Medina County District Library location or mail to:

Medina County District Library, Volunteer Coordinator: 3649 Center Road, Brunswick, OH 44212

Staff Use Only	Liason Name _____	Entered in database	<input type="checkbox"/> Yes <input type="checkbox"/> No
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