



Medina County District Library Adult Volunteer Application

Thank you for your interest in volunteering for Medina County District Library. It is our expectation that our volunteer applicants are willing to make a regular commitment to a schedule (depending on the particular volunteer position) and that you will be willing to volunteer for a minimum of six months.

At what location(s) would you like to volunteer?

If you would be willing to volunteer at more than one location, please number in order of your preference.

Brunswick **Buckeye** **Highland** **Lodi** **Medina** **Seville** **Outreach**

Please Print

Name _____ Date _____

Address _____ City _____ Zip _____

E-mail _____ Phone _____ Birthday _____

In case of an emergency, contact _____

Relationship _____ Phone _____

Are you volunteering to fulfill requirements for community service? _____

If so, for what organization? _____

If court ordered please provide contact name and phone number _____

Why would you like to volunteer at the library? _____

List any other educational or volunteer experience you would like us to know about _____

Availability: Typically most of our adult volunteers work 2 hours shifts. Please check times you are available.

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Morning							
Afternoon							
Evening							

Circle the months that you are able to volunteer:

January February March April May June July August September October November December

Employment Status:

- Student**
 Part-Time
 Full-Time
 Retired
 Other

References: (non-relatives at least 18 years of age)

Name _____ Phone _____

Name _____ Phone _____

Skills & Abilities:

Previous Library Experience: Check any that apply

- Frequent library user
 Shelving Books
 Checking in books
 Other

Interests: When possible we do try to match volunteer's interests to the current volunteer openings.

- Art Care & Maintenance
 Crafts
 Landscaping/Plant Care
 Book Sales
 Database entry
 Special Events
 Cleaning & Straightening
 Genealogy
 Shelving of Materials
 Clerical Work
 Home Delivery(Book Mates)
 Whatever is needed

I verify that the statements made in this volunteer application are true and any misrepresentations or omissions may be cause for termination.

I understand that if I am unable to fulfill a scheduled time for any reason, I am to notify my volunteer liaison as soon as possible. Failure to comply may be reason for termination.

I understand that I will not be paid for my volunteer service, and that I am not guaranteed any special consideration for any future employment opportunities at MCDL.

I understand that MCDL respects our member's right to privacy and confidentiality and I will be loyal to the mission, values, goals and policies of MCDL.

I understand that all adult volunteer assignments require a criminal background check.

Have you been convicted of a felony or misdemeanor (other than traffic violations)? Yes No

If yes, explain _____

Note: A conviction will not necessarily be a bar to volunteering. Factors such as date, nature and number of offenses, age at the time of offense and rehabilitation will be considered.

The library reserves the right to screen all volunteers for aptitudes, schedule availability and preferences before being placed in available opportunities. Volunteers are placed on best fit and not all prospective volunteers can be accepted.

By completing this form, you are certifying that you are willing to make a commitment of 6-8 hours a month over a six month period.

Volunteer Applicant's Signature _____ Date _____

I am available for volunteer service starting _____

Please return this application to any Medina County District Library location or mail to:

Medina County District Library, Volunteer Coordinator
45 North Center Street, Seville, OH 44273

Staff Use Only

Liason Name _____

Entered in database Yes No