



# Medina County District Library Adult Volunteer Application

*Thank you for your interest in volunteering for Medina County District Library. It is our expectation that our volunteer applicants are willing to make a regular commitment to a schedule (depending on the particular volunteer position) and that you will be willing to volunteer for a minimum of six months.*

At what location(s) would you like to volunteer?

If you would be willing to volunteer at more than one location, please number in order of your preference.

**Brunswick**    **Buckeye**    **Highland**    **Lodi**    **Medina**    **Seville**    **Outreach**

Please Print

Name \_\_\_\_\_ Date \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ Zip \_\_\_\_\_

E-mail \_\_\_\_\_ Phone \_\_\_\_\_ Birthday \_\_\_\_\_

In case of an emergency, contact \_\_\_\_\_

Relationship \_\_\_\_\_ Phone \_\_\_\_\_

Are you volunteering to fulfill requirements for community service? \_\_\_\_\_

If so, for what organization? \_\_\_\_\_

If court ordered please provide contact name and phone number \_\_\_\_\_

Why would you like to volunteer at the library? \_\_\_\_\_

\_\_\_\_\_

List any other educational or volunteer experience you would like us to know about \_\_\_\_\_

\_\_\_\_\_

**Availability:** Typically most of our adult volunteers work 2 hours shifts. Please check times you are available.

	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Morning							
Afternoon							
Evening							

**Circle the months that you are able to volunteer:**

January   February   March   April   May   June   July   August   September   October   November   December

**Employment Status:**

- Student**
 **Part-Time**
 **Full-Time**
 **Retired**
 **Other**

**References:** (non-relatives at least 18 years of age)

Name \_\_\_\_\_ Phone \_\_\_\_\_

Name \_\_\_\_\_ Phone \_\_\_\_\_

**Skills & Abilities:**

Previous Library Experience: Check any that apply

- Frequent library user
  Shelving Books
  Checking in books
  Other

Interests: When possible we do try to match volunteer's interests to the current volunteer openings.

- Art Care & Maintenance
  Crafts
  Landscaping/Plant Care  
 Book Sales
  Database entry
  Special Events  
 Cleaning & Straightening
  Genealogy
  Shelving of Materials  
 Clerical Work
  Home Delivery(Book Mates)
  Whatever is needed

I verify that the statements made in this volunteer application are true and any misrepresentations or omissions may be cause for termination.

I understand that if I am unable to fulfill a scheduled time for any reason, I am to notify my volunteer liaison as soon as possible. Failure to comply may be reason for termination.

I understand that I will not be paid for my volunteer service, and that I am not guaranteed any special consideration for any future employment opportunities at MCDL.

I understand that MCDL respects our member's right to privacy and confidentiality and I will be loyal to the mission, values, goals and policies of MCDL.

I understand that all adult volunteer assignments require a criminal background check.

Have you been convicted of a felony or misdemeanor (other than traffic violations)?  Yes  No

If yes, explain \_\_\_\_\_

Note: A conviction will not necessarily be a bar to volunteering. Factors such as date, nature and number of offenses, age at the time of offense and rehabilitation will be considered.

The library reserves the right to screen all volunteers for aptitudes, schedule availability and preferences before being placed in available opportunities. Volunteers are placed on best fit and not all prospective volunteers can be accepted.

*By completing this form, you are certifying that you are willing to make a commitment of 6-8 hours a month over a six month period.*

Volunteer Applicant's Signature \_\_\_\_\_ Date \_\_\_\_\_

I am available for volunteer service starting \_\_\_\_\_

**Please return this application to any Medina County District Library location or mail to:**

Medina County District Library, Volunteer Coordinator  
3649 Center Road, Brunswick, OH 44212

<b>Staff Use Only</b>	Liason Name _____	Entered in database <input type="checkbox"/> Yes <input type="checkbox"/> No
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