

POSITION ANNOUNCEMENT
LIBRARIAN – PART TIME
CHILDREN’S SERVICES - MEDINA LIBRARY

Medina County District Library is a mid-sized library system renowned for its great customer service, books and e-media, technology, and innovative events for all ages. We believe in giving back to the communities we service and being THE place to gather and learn and have fun.

REQUIRED KNOWLEDGE AND ABILITIES TO PERFORM THE FOLLOWING:

Medina Library is looking for a friendly, energetic individual to join our vibrant Children's Department committed to public service! Successful candidate will provide direct library services such as reference and reader's advisory, plan and present programs and storytimes for children of all ages, process member requests, assist in collection maintenance, and other duties as assigned. Proactively greets children and families upon their arrival in the children's area; engages with school-age children to channel their energy in a positive direction during busy periods such as after school. This position will assist in the management of the department and may serve as in-charge staff for the library in the absence of the Branch Manager and department supervisors. Reports to Children's Department Supervisor.

QUALIFICATIONS:

Candidate must possess a Master's degree in Library Science from an accredited ALA institution or be within six (6) hours and six (6) months of graduation; possess excellent communication and organizational skills; knowledge of a wide range of children's books and authors; knowledge and skills in children's programming and reference services, electronic information resources, and reader's advisory; ability to handle multiple tasks; initiative to act in a self-directed manner; and ability to work as a team member. Children's programming experience preferred.

- WAGE:** \$18.00 per hour
- BENEFITS:** Prorated sick leave; vacation and other benefits; Public Employees Retirement System
- HOURS:** Part-time; 20 hours per week; flexible schedule required including some days, evenings, Saturdays and Sundays (*schedule subject to change based on needs of the library*)
- SUBMIT COVER LETTER, RESUME AND APPLICATION TO:** Application available online at www.mcdl.info/employment
Email to: human.resources@mcdl.info
Human Resources Office
Medina County District Library
210 S. Broadway Street
Medina, OH 44256
FAX: (330) 722-2855
- DEADLINE FOR APPLICATION:** Open Until Filled

MEDINA COUNTY DISTRICT LIBRARY is an equal opportunity employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, gender expression, national origin, age, protected veteran or disabled status, or genetic information.