

**MEDINA COUNTY DISTRICT LIBRARY
MINUTES OF THE SPECIAL BOARD OF TRUSTEES MEETING**

October 1, 2008

The Medina County District Library Board of Trustees met in a special session on Wednesday, October 1, 2008 at 5:30 pm at the Medina Library. President Walker called the meeting to order.

Roll Call was taken with the following members noted as present: Patricia Walker, Scott Snyder, Karen Hammon, Philip Duke, Maria Griffiths and Patricia Boyle. Also present were Library **Staff** members: Carole Kowell, Director; Brian Hertzell, Business Manager, Keith Maynard, Heather Rollins and Elaine Frankowski. There were no Guests in attendance.

A motion was made by Maria Griffiths and seconded by Patricia Boyle to approve the **Agenda** as distributed. The vote was as follows: Scott Snyder - aye, Karen Hammon - aye, Philip Duke - aye, Maria Griffiths – aye, Patricia Boyle – aye and Patricia Walker - aye.

Awarding of Contract for Victorian Village Parking Lot – A recommended resolution was presented that would award the Victorian Village parking lot construction contract to the R.J. Platten Contracting Company. Sealed bids were opened at noon on Friday, September 26, 2008. The six bids submitted ranged from \$208,849 to \$264,540. It should be noted that the Board approved a budget of \$293,000 on the project at the July 21, 2008 Board Meeting. Representatives from Cunningham & Associates reviewed the bids and have recommended that the R.J. Platten Contracting Company be awarded the contract. Not only was the R.J. Platten Contracting Company the lowest bidder but, according to the MCDL Facilities/Operations Manager, they were also a subcontractor on the Highland Library construction project responsible for the site work and in his discussions with representatives from the Ruhlin Company, there were no complaints as to the quality of their work on that project. Therefore, the Administration recommends that the Victorian Village parking lot contract be awarded to the R.J. Platten Contracting Company. The Board asked who the other bids were from and the bid amounts. The following were the companies that submitted bids and the amounts:

Cavanaugh Building Corporation	\$211,150.00
Chagrin Valley Paving, Inc.	\$264,540.00
Fabrizi Trucking & Paving Co., Inc.	\$220,182.00
North Coast Paving	\$232,000.00
Perrin Asphalt Concrete	\$217,415.00
R. J. Platten Construction Co.	\$208,849.00

RESOLUTION 08-48 Upon motion made by Philip Duke and seconded by Karen Hammon, it was: **RESOLVED**: That the Medina County District Library Board of Trustees hereby awards the Victorian Village parking lot contract to the R. J. Platten Contracting Company. The roll call vote was as follows: Scott Snyder - aye, Karen Hammon - aye, Philip Duke - aye, Maria Griffiths - aye, Patricia Boyle - aye and Patricia Walker - aye

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There was no need for an **Executive Session**.

The meeting was adjourned at 5:33 pm upon motion made by Philip Duke and seconded by Maria Griffiths. The vote was as follows: Scott Snyder - aye, Karen Hammon - aye, Philip Duke - aye, Maria Griffiths - aye, Patricia Boyle - aye and Patricia Walker – aye.

NEXT BOARD MEETING
Monday, October 20, 2008, 7:00 pm
Medina Library

Patricia Walker
President

Karen Hammon
Secretary